



Order Creating a Permit Process for Special Events including Mass Gatherings, Roadway Usage, and County Property Use

Whereas, Section 251.158, Transportation Code provides that the Commissioners Court of a county by order may permit the temporary use of a county road located in an unincorporated area of a county for a civic event, including a festival; and

Whereas, Section 251.151, Transportation Code provides that the Commissioners Court of a county may regulate traffic on a county road or on a real property owned by the county, that is under the jurisdiction of the Commissioners Court; and

Whereas, Section 251.016, Transportation Code provides that the Commissioners Court of a county may exercise general control over all roads, highways, and bridges in the county; and

Whereas, Section 251.017, Transportation Code provides that the Commissioners Court may set a reasonable fee for the county issuance of a permit authorized by this chapter for which a fee is not specifically prescribed; and

Whereas, Section 542.202, Transportation Code provides, in part, that this subtitle does not prevent a local authority, with respect to a highway under its jurisdiction and in the reasonable exercise of the police power from regulating a prohibiting process or assemblage on a highway; and

Whereas Section 252.161, Transportation Codes provides that a person commits a misdemeanor offense(1) stops, stands, or parks a vehicle in violation of a restriction stated on a sign installed under Section [251.156](#);(2) defaces, injures, knocks down, or removes a sign or traffic control device installed under an order of the commissioners court of a county issued under this subchapter;(3) operates a motor vehicle in violation of an order of the commissioners court entered under this subchapter; or(4) otherwise violates this subchapter. (b) An offense under this section is punishable by a fine not to exceed \$200. (c) If conduct that constitutes an offense under this section also constitutes an offense under any other law, the actor may be prosecuted under this section or the other law; and

Whereas Section 542.401, Transportation Code provides, that a person convicted of an offense that is a misdemeanor under this subtitle for which another penalty is not provided shall be punished by a fine of not less than \$1 or more than \$200.

Now, therefore be it ordered by the Commissioners Court of Hudspeth County, Texas as Follows:

1. An unauthorized procession or assemblage is hereby prohibited on all county roads and county road right-of-way in Hudspeth County, Texas. This prohibition shall not apply to funeral processions under the direction of a licensed funeral director, who have coordinated with Peace Officers.
2. An unauthorized procession or assemblage consists of ten or more vehicles; ten or more horses, mules, or donkeys; ten or more bicycles; ten or more wagons, buggies, or trailers; or any combination of ten or more of the above, operating on a county road or county road right-of-way without a permit.
3. A permit for a procession, assemblage, or use of Hudspeth County property may be considered by the Commissioners Court upon completion of the application and payment fee of **\$50.00**. The fee is waived for First Amendment Events.
4. An application from the coordinator, manager, organizer, or promoter of such an event covered under this order must be received by the County Judge's Office not less than 45 days prior to the event. This is available at 109 Millican St. Sierra Blanca, TX 79851. The application can be obtained by contacting the Office of County Treasurer at 109 Millican St, Sierra Blanca, TX 79851 or 915.369.3511. The nonrefundable fee is **\$50.00**, which is due in filing in the form of a check or money order payable to Hudspeth County Treasurer and this fee may be waived at the discretion of the Commissioners Court.
5. A public hearing will be conducted no later than 10 days before the event. A person may not promote a mass gathering without a permit issued by the County Judge, which a violation results in a misdemeanor punishable of a fine not more than \$1,000.00, confinement in the county jail for not more than 90 days, or both. The County Judge's office will coordinate the hearing date and time with all affected parties. The hearing will be posted as a public meeting.
6. All designated Offices and Departments must review and approve the application.
7. Following the hearing the Commissioners Court will approve or deny the permit application.

Ordered this 28th day of October 2025



HUDSPETH COUNTY APPLICATION FOR PERMIT

Mass Gatherings, Roadway Usage, and County Property Use

I. PERMIT FEE & FILING DEADLINE

- **Application Fee:** \$50.00 (Nonrefundable)
 - Fee waived for First Amendment Events.
 - Make check or money order payable to: *Hudspeth County Treasurer*
 - **Mail or deliver to:**
Office of the County Treasurer
109 Millican Street
Sierra Blanca, Texas 79851
Phone: (915) 369-3511
 - **Deadline:** Application must be received no less than 45 days before the event date.
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II. EVENT INFORMATION

Name of Event: _____

Type of Event: ☐ Parade ☐ Festival ☐ Rally ☐ Charity Event ☐ Other:

Proposed Event Date(s): _____

Event Start Time: _____ End Time: _____

Location of Event: _____

County Roads / Properties Affected: _____

Estimated Attendance: _____ persons

Number of Vehicles: _____

Number of Animals (horses, mules, etc.): _____

Number of Bicycles / Wagons / Trailers: _____

III. EVENT COORDINATOR INFORMATION

Coordinator / Organizer Name: _____

Mailing Address: _____

City / State / ZIP: _____

Phone Number: _____

Email Address: _____

If acting on behalf of an organization:

Organization Name: _____

Organization Address: _____

Nonprofit / For-Profit: ☐ Nonprofit ☐ For-Profit

Federal Tax ID (if applicable): _____

IV. EVENT DETAILS

1. Purpose of Event: _____

2. Describe Proposed Route or County Property Use:
(Attach a detailed map if applicable)

3. Traffic Control & Safety Measures:
(Attach coordination letter with law enforcement or traffic control plan)

4. Cleanup / Sanitation Plan:

5. Security / Medical Services:

VI. CERTIFICATION AND SIGNATURE

I certify that the above information is true and correct to the best of my knowledge. I understand that:

- No mass gathering, roadway usage, or use of county property shall occur without a valid permit issued by Hudspeth County.
- Unauthorized events are subject to penalties under the Texas Transportation Code and Hudspeth County Order.
- I agree to comply with all applicable laws, ordinances, and regulations, and to indemnify Hudspeth County against any claims arising from this event.

Signature of Applicant: _____

Date: _____

FOR COUNTY USE ONLY

REQUIRED REVIEWS AND APPROVALS

- ☐ Sheriff's Office Review
- ☐ Road & Bridge Department Review
- ☐ Fire Department / EMS Review
- ☐ County Attorney Review (if applicable)
- ☐ Other: _____

(Each department must sign and date approval prior to submission to Commissioners Court.)

Date Application Received: _____

Application Fee Received: \$ _____ ☐ Check ☐ Money Order ☐ Waived

Public Hearing Date: _____

Commissioners Court Decision:

☐ Approved ☐ Denied

Date of Court Action: _____

Permit Number: _____

County Judge Signature: _____

Date: _____

NOTICE OF PENALTIES

- Unauthorized processions, assemblages, or mass gatherings on county roads or county property are prohibited.
- Violation may result in a **fine up to \$1,000, confinement in the county jail for up to 90 days, or both.**
- Other violations under the Texas Transportation Code may be punishable by fines up to **\$200 per offense.**